

**TUESDAY, JUNE 20, 2017**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Commissioners met in Regular Session in their office at 139 W. Franklin Street, Circleville, Ohio, on Tuesday, June 20, 2017, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve the minutes from June 13, 2017, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Bills Approved for Payment**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 21 2017, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$140,490.84 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Discussion Regarding 9-1-1 Dispatch**  
**Center Equipment and Furniture Upgrades:**

Sheriff Radcliff, Administrative Lt. James Brown, and Lt. Gabe Carpenter, Jail Administrator, reviewed and discussed the quote from WS Electronics obtained for equipment and furniture upgrades to the county's 9-1-1 Dispatch Center as a follow-up from their previous meeting regarding the matter in late April. Jennifer Bahney was also in attendance for today's meeting.

Reviewed were quotes that included three consoles, Harris mobile radios compatible with the consoles, spare modules, portable laptops with software that could be used outside of the dispatch center in the event that it would be compromised, and a laptop with software that could be used for an emergency operations center (EOC). Mr. Lutz stated that all of the equipment totals \$210,017, that includes a Zetron \$6,000 trade-in credit, and 50% of the EOC laptop and software costs can be reimbursed with Emergency Management Planning Grant (EMPG) funds. There is an additional cost of \$41,720 in workstation furniture for three dispatcher positions that is separate from the equipment upgrade total. Sheriff Radcliff noted that the furniture for the dispatcher positions are ergonomic workstations that are adjustable for both sitting and standing positions that many 9-1-1 dispatch centers are converting to.

The commissioners are amicable with the upgrade purchases, which are allowable expenditures from the county's E9-1-1 Fund, and consideration will be made as to whether all the costs will be made from the fund, or from a combination of the Capital Fund and E9-1-1 Funds.

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Sheriff Radcliff then informed the commissioners that that due to the nature of the inmates that the county jail facility is dealing with today related to opiate addiction, medical costs that the PCSO has to pay are increasing. He provided examples of how inmates are intentionally injuring themselves in an effort to be taken to the hospital and an example of at least one inmate that required surgery as a result was given. The sheriff stated that there is increased overtime involved in guarding inmates while in the hospital, and monitoring those that are on suicide watch in the jail, as many as 3 to 5 at a time, which require being checked on every 15 minutes. It was noted that there have been 42 instances since January where inmates have had to be transported to the hospital, and depending on the type and severity of injuries, there have been times where inmates were transported to hospitals in Columbus. An example of an inmate that had to be taken by helicopter to Columbus was given and the sheriff stated that all of these various costs come from the PCSO budget. Sheriff Radcliff added that here is a fulltime RN at the jail, and they recently hired a part-time RN. Sheriff Radcliff stated that he wanted to make the commissioners aware of the situation.

The commissioners commended the PCSO for the work that they do, and Commissioner Stewart mentioned the program the PCSO and JFS Department collaborate on related to seeing that inmates with addiction issues receive outside treatment after they have been released from jail that is a great success being noticed around the state.

**In the Matter of**  
**Report Provided by Dustin Hube:**

Dustin Hube, Fiscal Specialist & EMA Deputy Director, reported that he and Dave Conrad, EMA Director, have been working the First-Aid station at the Pickaway County Fair.

**In the Matter of**  
**Report Provided by Dave Conrad:**

Dave Conrad, EMA Director, reported that the first-aid station tended to an individual that had an extremely high glucose reading level that medics had to be called in to treat, in addition to a 4-member that received minor injury to her hand.

Mr. Conrad and Mr. Hube will be evaluating an Emergency Management exercise in Fayette County on Saturday morning, and will be returning to work the first-aid station at the county fair in the afternoon.

**In the Matter of**  
**Meeting in Executive Session:**

At 10:03 a.m., Commissioner Henson offered the motion, seconded by Commissioner Wippel, to enter into Executive Session pursuant to §121.22 (G)(4) with Joy Ewing, Director of the Pickaway County Department of Job & Family Services, related to preparing for, conducting, or reviewing negotiations or bargaining sessions for public employees concerning their compensation or other terms and conditions of their employment.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 10:12 a.m., the commissioners exited Executive Session and Commissioner Wippel offered the motion, seconded by Commissioner Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Upon resuming Regular Session, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to concur with the Tentative Collective Bargaining Agreement between the

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Pickaway County Department of Job & Family Services and the Communications Works of America Local No. 4501, AFL-CIO-CLC, and adopt the following Resolution:

**Resolution No.: PC-062017-1**

**RESOLUTION APPROVING TENTATIVE COLLECTIVE BARGAINING AGREEMENT  
BETWEEN THE PICKAWAY COUNTY  
DEPARTMENT OF JOB AND FAMILY SERVICES  
AND  
COMMUNICATIONS WORKERS  
OF AMERICA  
LOCAL NO. 4501, AFL-CIO-CLC**

BY THE BOARD:

WHEREAS, Ohio Revised Code Chapter 4117 establishes collective bargaining procedures for public employers and public employees; and

WHEREAS, pursuant to the provisions of Ohio Revised Code Chapter 4117, it is the desire of this Board that the tentative collective bargaining agreement reached in SERB Case No. 2017-MED-07-0640 by the parties referenced above is approved by the legislative body.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pickaway County, Ohio, that the tentative collective bargaining agreement reached in SERB Case No. 2017-MED-04-0633 by the parties referenced above is hereby deemed approved by the legislative body; and

BE IT FURTHER RESOLVED that the Director of the Department of Job and Family Services and its authorized representative, are authorized to execute the attached collective bargaining agreement on behalf of the Employer.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Commissioner Wippel then offered the motion, seconded by Commissioner Henson, to adopt the the additional following Resolution:

**Resolution No.: PC-062017-2**

**RESOLUTION APPROVING ADDITIONAL COMPENSATION AND INCREASE  
OF EMPLOYEES MONTHLY PREMIUM FOR HEALTH INSURANCE  
FOR NON-BARGAINING EMPLOYEES OF  
PICKAWAY COUNTY JOB & FAMILY SERVICES**

WHEREAS, the Board of County Commissioners of Pickaway County, Ohio, and the Director of the Pickaway County Department of Job and Family Services are co-appointing authorities for employees of the Pickaway County Department of Job and Family Services; and

WHEREAS, the Board and Director wish to provide additional compensation to employees of the Department, and increase the Employee's monthly premium for health insurance.

THEREFORE, BE IT RESOLVED, that Joy Ewing, Director, is hereby instructed to increase the Non-Bargaining Unit Pay Range Table by three (3) percent per hour. Such pay increase will be effective July 24, 2017.

THEREFORE, BE IT FURTHER RESOLVED, that Joy Ewing, Director, is hereby instructed to increase Employee portion of the Health Insurance premium to \$230.00 per month for Family Health Insurance and \$75.00 per month for Individual Health Insurance. Such increase will be effective September 1, 2017.

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At the conclusion of the meeting, Mrs. Ewing thanked the commissioners.

**In the Matter of**  
**Agreement for Use of County Property Approved:**

The commissioners reviewed an Agreement for the Use of County Property submitted by Amy Colburn of the Logan Elm Education Foundation requesting the approval to create a positive sidewalk chalk gallery in front of the courthouse as part of the foundation's Summer Enrichment Series being conducted in Circleville. The activity is scheduled to take place on Thursday, June 29<sup>th</sup>, from 9:30 a.m. – 11:00 a.m., and again from 12:00 noon to 1:30 p.m. and it was noted in the agreement that the entrance to the courthouse would not be blocked at any time.

In discussing the matter, it was determined that the activity will be contained to the area that is right of courthouse steps and left of the large circular cement planter.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Report Provided by April Dengler:**

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- Mrs. Dengler has begun contacting departments regarding the 3 healthcare incentives employees need to complete to receive the \$300 bonus.
- Due to the opiate epidemic that has caused a large change in the dynamics JFS employees are facing who work with families and children, Mrs. Dengler has contacted the Franklin County Healthcare Consortium's Employee Assistance Program related to providing stress management services similar to PTSD.
- A roof assessment report for the building on South Pickaway Street has been received. Over the years portions of the roof have been repaired at various times as needed.
- Discussion was held regarding the General Fund supplementing the Dog & Kennel Fund for health insurance costs due the dog shelter's decrease in its annual budget related to the City of Circleville withdrawing from paying its annual contract for canine control services within the city limits. Mr. Lutz stated that he will work the numbers to determine the amount the General Fund would need to supplement the Dog & Kennel Fund and present it to the commissioners for their consideration in the near future.

**In the Matter of**  
**Blanket Purchase Order Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson to approve the following request for the ISSUANCE OF A BLANKET PURCHASE ORDER:

**5,000 to 101.1210.5901 – Common Pleas-Other Expenses**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

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**In the Matter of**  
**Cash Advance Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson to approve the following CASH ADVANCE request:

**5,000 from 101.1105.5801 – Advance Out-General**  
**To**  
**255.000.4910 – 800 MHz-Advance In**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Meeting with County Auditor to**  
**Review May Revenue & Expenditure Reports:**

Melissa Betz, County Auditor, met with the commissioners to review May month-end revenue and expenditure reports. The General Fund balance at the end of May was \$6,615,476.30 and the balance as of this date was \$6,469,361.99. No areas of concern were noted.

Mrs. Betz informed the commissioners that there is standing water on the floor of the data center room in her department and that the county's IT manager, maintenance department, and Accurate Heating & Cooling have been working on determining the source and if it may be related to condensation from the air conditioning units.

A brief discussions were held regarding Senator Matt Dolan's amendment for the Conference Committee that would increase the franchise fee on Medicaid Managed Care Organizations after the Senate failed to address the loss in sales tax counties will be facing. Also discussed was the expected change in the CAUV soil values formula, and increase in residential values.

**In the Matter of**  
**Allocation of April 2017 Sales Tax Collections:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to allocate the **April 2017 Sales Tax** collections in the following manner:

**31,364 to 401.0000. 4121 – Capital Fund**  
**752,737.12 to 101.0000.4121 – General Fund**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Engineer's Certification of Compliance with Minimum Standards for**  
**Accessibility by Physically Handicapped Related to Village of Ashville**  
**Long Street Sidewalk Project and Village of Ashville Center Alley,**  
**West Main Street to Madison Avenue Resurfacing Project Signed:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, authorizing Commissioner Stewart to sign the Engineer's Certification of Compliance Related to the Village of Ashville's Long Street Sidewalk Project, and its Center Alley, West Main Street to Madison Avenue Resurfacing Project. Both projects will be partially funded with CDBG Formula Allocation funds.

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Resolution Adopted in support Berger Hospital's**  
**Submission of an Initiative Petition Seeking a City of Circleville Ordinance**  
**Authorizing the City of Circleville to join with the**  
**Pickaway County Board of Commissioners in Pursuing a**  
**A Change in ownership structure for Berger Hospital.**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

**Resolution No.: PC-062017-3**

WHEREAS, Berger Hospital has been a vital partner for the City of Circleville and Pickaway County for nearly 90 years, advancing local quality compassionate care, personal health and community well-being as well as being one of the area's largest employers; and,

WHEREAS, the complexities and financial challenges of operating a full-service hospital in today's health care industry place Berger Hospital, under the additional restrictions of being a governmental hospital, at a competitive disadvantages as compared to similar hospitals without government ownership; and,

WHEREAS, it is in the best interests of Berger Hospital and the citizens of Circleville and Pickaway County to allow Berger Hospital to change its governmental ownership structure while remaining dedicated to the delivery of local health care services; then,

THEREFORE BE IT RESOLVED, that the Commissioners of Pickaway County hereby support Berger Hospital's submission of an Initiative Petition seeking a City of Circleville Ordinance authorizing the City of Circleville to join with the Pickaway County Board of Commissioners in pursuing a change in ownership structure for Berger Hospital.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Meeting in Executive Session:**

At 12:03 p.m., Commissioner Wippel offered the motion, seconded by Commissioner Henson, to enter into Executive Session pursuant to ORC §122.22 (G)(1) with the following county elected officials regarding compensation for Pickaway County employees: Melissa Betz, Auditor; Jim Dean, Clerk of Courts; Joyce Gifford, Recorder; Jan Long, Juvenile/Probate Judge; Chris Mullins, Engineer; Sheriff Robert Radcliff.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 12:39 p.m., the commissioners exited Executive Session and Commissioner Henson offered the motion, seconded by Commissioner Wippel, to resume Regular Session.

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Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

**In the Matter of**  
**Development of Policy for**  
**Concealed Carry Permit Holders to be**  
**Permitted to Carry in Commissioners' Building:**

Commissioner Stewart offered the motion, seconded by Commissioner Henson, requesting the staff to develop a policy for the commissioners' review and expected approval within the next few weeks for concealed carry holders to be permitted to carry in the commissioners' building.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of**  
**Meeting in Executive Session:**

At 2:31 p.m., Commissioner Henson offered the motion, seconded by Commissioner Wippel, to enter into Executive Session pursuant to ORC §122.22 (G)(1) with Judy Wolford, County Prosecutor, to discuss the compensation of Pickaway County employees.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 2:47 p.m., the commissioners exited Executive Session and Commissioner Henson offered the motion, seconded by Commissioner Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

**In the Matter of**  
**Meeting in Executive Session:**

At 3:31 p.m., Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to enter into Executive Session pursuant to ORC §122.22 (G)(8) with Ryan Scribner, P3 Economic Development Director, and Robin Halley and Stacy Overly, of Teays Valley Local School District, to discuss confidential matters related to economic development assistance for an applicant.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, not in attendance for the meeting. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

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At 4:11 p.m., Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to exit Executive Session and resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, not in attendance for the meeting. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly Dog Warden report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending June 17, 2017.

A total of \$1,105 was reported being collected as follows: \$120 in adoptions; \$210 in dog licenses; \$120 in late license fees; \$40 in owner turn-in euthanasia; \$25 in redemptions; \$590 in private donations.

Three (2) dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes. Commissioner Henson, yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Jay H. Wippel, Vice President

Harold R. Henson, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
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Attest: Patricia Webb, Clerk